

Minutes BCCC Board Meeting

Date: February 18, 2021

Location: On line via ZOOM

In attendance: Gary Parsons, President
Mario Obejas, Vice-President
Susan Callaway, Secretary
Leila Grantz, Treasurer
Peter Richardson, Member at Large
Steve Reichlin, Youth Education Director
Guests: Diana Thacker

After roll call and establishment of a quorum, the meeting was called to order by President Gary Parsons at 7:01 pm.

There were no corrections to the minutes of the January 21, 2021 Board Meeting sent out by email; they were approved.

Attendee comments

Diana suggested changing renewal letter, will send her ideas to Gary.

She also mentioned maybe sponsors could renew quarterly and removing those who don't renew from our website and newsletter.

Treasurer's Report

- Leila reviewed the Statement of Financial Position report as of January 31 indicating that the club account has \$53,304.27 and the Youth Education Program has \$9,920 in a separate account. After discussing the Budget vs Actuals report, it was decided that donations to the bike corral belong in that category rather than the donation category. Leila still needs to determine how to account for the inventory items that we donated.
- Leila is in the process of filing 1099s with the state, as well as updating information required by the State Attorney General that has not been filed for several years.

Membership Status Report

Peter presented the January membership report, which shows that the club added one new member, had 18 renewals and 11 lapsed memberships members. Membership now stands at 276.

Insurance Claims/Member Biking Accidents

Gary pointed out that our insurance company's waiver form has been changed due to Covid-19. Peter has updated BCCC's waiver form accordingly, and will include a reminder about the revised waiver in the renewal letter.

Youth Education Program

Steve Reichlin reviewed a spreadsheet he prepared for the RBPD. It details the anticipated cost of our 2021-22 Youth Education Program in Redondo Beach, so they can prepare their funding requests to the Office of Traffic Safety and other sources. If their requests are approved, the RBPD will reimburse BCCC for preparation time as well as instructional time for bike events at 6 RB elementary schools. It will also enable them to reimburse us for preparation and instructional time for 6 RB pedestrian events. In addition, they are applying for funds to cover the costs of booklets and helmets purchased for these events. The RBPD's proposal represents a significant increase in funding for our Youth Education Program compared to previous years.

Action Items

Design new business cards: Mario did not have time to do this; will be moved to the March agenda.

Unfinished Business

1. Open Position: Sponsorship Director

Lesley Siegel has volunteered for this position and has some ideas on how to attract new sponsors. A motion to approve Lesley for this position was made, seconded and unanimously approved. Linda Wein has offered to help recruit sponsors and she will be put in touch with Lesley. Mario suggested Loren, a bike fitter, as a potential sponsor.

2. Updated Renewal Letter: Not available, will be moved to next month's meeting.

3. Ride with GPS Training:

Mario has been gathering information as to what members want to have covered and will schedule a date soon. People who need help getting set up on Ride with GPS should contact him in advance of the training.

4. Status of sponsor renewals:

Gary presented a chart indicating which sponsors would or would not be renewing.

He suggested that he, Mario and Lesley should meet with the owners of Bonaparte about becoming a sponsor.

New Business

1. Approve revised insurance FAQ

Gary reviewed the changes. A motion to approve the Q and A document was made, seconded and unanimously approved.

Gary also pointed out that claims can no longer be filed online; instead the form must be downloaded, filled out and sent in.

Announcements:

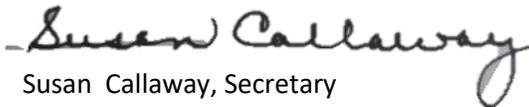
- Peter asked the Board if they thought it was appropriate to send members who live in RB a document sent to us by SBBC. It contains answers to SBBC's questions about bike & pedestrian safety and infrastructure from the candidates who are running for RB Mayor and City Council. Peter will send it out again for Board to approve.
- Diana will resend her suggestions for a renewal letter. She also suggested we consider allowing another bike shop to be a sponsor.
- Gary mentioned he has joined several other bike clubs to get an idea of how they function and what they offer their members.

Board Round Table

No comments.

Next Board Meeting: Tuesday, March 16 at 7 pm via ZOOM

The meeting was adjourned at 8:50 pm.


Susan Callaway, Secretary