

Minutes BCCC Board Meeting

Date: August 20, 2020

Location: On line via ZOOM

In attendance: Gary Parsons, President
Mario Obejas, Vice-President
Susan Callaway, Secretary
Donna Martinez, Treasurer
Peter Richardson, Member at Large

After roll call and establishment of a quorum, the meeting was called to order by President Gary Parsons at 7:05 pm. Mario joined the meeting at 7:15 pm.

There were no corrections to the minutes of the June 18th Board Meeting sent out by email; they are approved. There were no corrections to the minutes of the July 15, 2020 Annual Membership Meeting sent out by email; they are approved.

Attendee comments

There were no attendee comments.

Treasurer's Report

There was no Treasurer's Report.

Membership Status Report

Peter presented his monthly report on the number of memberships renewed and lapsed as well as the # of new members. Membership is holding steady at about 320.

Insurance Claims/Member Biking Accidents

There were no accidents or claims reported for the past two months.

Action Items

1. The BCCC public Facebook page now has Peter's email address rather than Jim's.
2. The Beach Cities Livability Facebook page still has link to BCCC. Mario and Gary will try to fix this.

Unfinished Business

1. Status of plans for Adult Education

Bill Ungar has analyzed crash causes and located a video to address some of them. Gary will work on how best to provide this information to members.

2. Status of switching from Wild Apricot domain to BCCClub.org domain

Mario is still working on switching from the Wild Apricot to BCCClub.org domain name and will contact Wild Apricot customer service for help.

3. Vintage BCCC clothing

Peter will send out an announcement advertising these items at a reduced price.

New Business

1. Status of LA County Health Department Guidelines

There have been no changes or updates at this time.

2. Extending BCCC membership renewal due to Covid -19

This will be considered at a later date.

3. Letter to members regarding Board activities, projects or other pertinent information

The suggested topics and information (such as bike registration, Road ID, delays in delivery of bike repair items, Safety Cycle discount) can be included in the newsletter, preferably near the top.

4. Loss of grant funding and effect on BCCC operation

Gary will advertise for someone to write grants for the club.

5. Administrative control and Board member access to QuickBooks.

Donna will contact QuickBooks on how to reset Master Administrative User password. Gary & Mario were unable to accomplish the password reset.

6. Advertise for Assistant Treasurer to support current Treasurer

After discussion it was decided that Donna will put together information on what her job entails so club can advertise for a replacement.

Action Item: Gary will look into the cost of hiring a bookkeeper.

7. Ideas to make the newsletter more interesting and useful to our membership

Peter suggested that we implement a plan that was suggested a while ago of each week posting information about one of our sponsors at the top of the page. Also, the topics mentioned when discussing item 3 can be added.

8. Delete duplicate BCCC Strava account

This can't be done until we gain access to the account or "re-brand" it. Peter will contact Jim about this.

9. Delete recordings of Board meetings in the Cloud

Gary will take care of this.

10. Review photos in the Cloud to see what can be deleted

Susan will look through Youth Education photos and delete those that include close-ups of children's faces since they should not be used.

Peter is archiving newsletter photos by year.

11. Create a breathable facemask with BCCC logo.

Voler offers a neck gaiter that could be personalized, but we need to determine if it would function as protection during Covid-19 times.

Mario asked about allowing "one-off" use of our logo for custom clothing or accessories.

Action Item: Mario will write up the proposed wording for such usage for Board approval.

12. Write job descriptions for all Directors

Board members volunteered to obtain or write-up the following job descriptions:

Rider Leader Director/s: Mario

Insurance Director: Gary

Sponsorship Director: Gary said he has this description from Nancy Arsenault, who recently held this position.

Bike Corral Director: Susan

Newsletter Director: TBD

13. Should LCIs sign contract/agreement? What is their pay rate?

Rather than a contract, information about their duties and pay rate will be noted in our policies and procedures.

Announcements/News

Peter has had requests to open up the Voler store. The store will open the first week of September, close on Sept. 21, with delivery on Oct. 30.

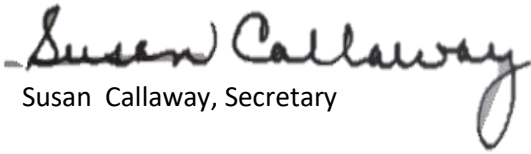
Board Round Table

- Peter pointed out that our Ride with GPS account (which is for club members only) has many routes with no labels. He sent emails to RWGPS administrators with route creation capability to label routes or delete routes without labels.
- Mario asked about allowing members to post info about non-club rides on Facebook, but after discussion, Board decided against this idea. Members can contact each other via email.
- Gary will check with other area bike clubs to see if they are scheduling club rides.
- Gary pointed out that there is a paragraph in our bylaws (regarding what happens if club dissolves) that needs to be changed.
- Gary proposed a ZOOM session on Nutrition for club members and will be contacting potential speakers.

Next Board Meeting/ Annual Meeting: September 17^h at 7 pm via ZOOM

Adjourn Meeting

The meeting was adjourned at 8:47 pm.

A handwritten signature in cursive script that reads "Susan Callaway". The signature is written in black ink and is positioned above the printed name.

Susan Callaway, Secretary