

## **Minutes BCCC Board Meeting**

**Date: May 14, 2020**

**Location: On line via ZOOM**

In attendance: Gary Parsons, President  
Mario Obejas, Vice President  
Susan Callaway, Secretary  
Donna Martinez, Treasurer  
Peter Richardson, Member at Large  
Steve Reichlin, Youth Bike Education Director  
Bill Ungar, Adult Education Director  
David Hui, Bike Corral Manager  
Kristen McDonald, Social Director  
Members: Russell Dates

After roll call and establishment of a quorum, the meeting was called to order by President Gary Parsons at 7:02 pm.

There were no corrections to the minutes of the April 16, 2020 Board Meeting sent out by email, so they are approved.

The appointment of Mario Obejas as Vice President for the remainder of the term was confirmed.

### **Attendee comments**

Kristen Mc Donald, Social Director, looks forward to planning an event when it is safe to have social gatherings.

### **Treasurer's Report**

Statement of Activity and of Financial Position:

Donna reviewed the Club's activity for the past month. The financial statement is in the Cloud.

### **Membership Status Report**

Peter presented his monthly report on the number of memberships renewed and lapsed. The Club has had one guest member join, and it currently has 333 members.

### **Insurance Claims/Member Biking Accidents**

Gary stated that no accidents were reported and that one member has a claim being processed.

### **Unfinished Business**

#### *1. Revised contract for BeachLife Festival*

The club's final version of the contract was presented; a motion to approve it was made, seconded and passed with one Board Member abstaining. It is ready to be reviewed by BeachLife when they have dates for their next event.

#### *2. Status of required changes due to Jim's resignation*

The changes that have been made and still need to be made were reviewed.

Two major changes are:

- The club now has a P. O. Box; Gary and Susan will have keys.
- Our bank account information has been updated; Gary and Donna will have debit cards.

Gary will be picking up club paperwork/files from Jim, and will work on getting remaining account information changed.

Peter will remove Jim's access to the Cloud and confirm that Mario now has access.

## **New Business**

1. *June election planning:* Peter stated that the announcement of the upcoming election had been sent out. Kristen McDonald has volunteered to serve on the election voting oversight committee and will submit an application per the procedure.

The Annual Meeting will be via ZOOM on Wednesday, July 15<sup>th</sup>.

2. *Club email addresses:* Mario reviewed the options; Board members can choose their preferred set-up.
3. *Scheduling club rides:* Based on the revised LA County Health Department Stay-at-Home order, it was decided that rides and ride leaders will probably not need to be scheduled until July.
4. *Adult Education Program:* Bill Ungar presented a proposed outline for Adult Education classes. A meeting with ride leaders will be scheduled for their input on what topics would be most useful. It was also suggested that we could send out a poll to members to see what topics would be of most interest to them.
5. *Proposed guidelines for LCI certification and reimbursement:* After discussion and revision, a motion was made and seconded to approve the guidelines, it passed unanimously.
6. *Suggestions for promoting our club sponsors:* It was decided that Gary would put together a letter/email reminding members to support our sponsors during these challenging times.
7. *Donations to charitable organizations during Covid-19 crisis:* Based on a member's suggestion, the Board agreed that the club could help some local charities during this crisis. Various agencies were proposed and discussed. The Board requested more information about some of them. Gary will contact them to confirm area served and to find out if there are any requirements for their clients before the Board makes a final decision about which organizations should receive donations.

## **Announcements/News**

None

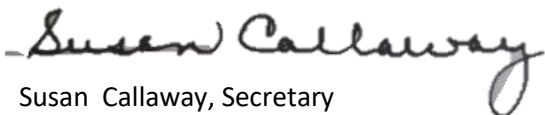
## **Board Round Table**

- It was decided that the Diversion Program contact information would be removed from our website and the newsletter since that program is managed by SBBC.
- Peter will update other contact information on our website and the newsletter.

**Next Board Meeting: June 18<sup>th</sup> via ZOOM**

## **Adjourn Meeting**

The meeting was adjourned at 8:33 pm.



Susan Callaway, Secretary