

BCCC Board Meeting

Date: April 16, 2020

Location: Online via Zoom

In attendance: Gary Parsons, Vice President
Susan Callaway, Secretary
Donna Martinez, Treasurer
Peter Richardson, Member at Large
Steve Reichlin, Youth Bike Education Director

After roll call and establishment of a quorum, the meeting was called to order by Gary Parsons, President, at 7:10 pm.

The minutes of the March 31, 2020 Board Meeting were approved via email on April 2, 2020.

Treasurer's Report (Donna)

Statement of Activity and Financial Position

Donna reviewed the financial activity since our last Board Meeting two weeks ago.

Membership Status Report

No new report at this time because it is done monthly.

Peter reviewed information showing which members hadn't been opening newsletters and club emails. He suggested that it would be best to focus on recent members who are showing low interest in these club mailings. This could be done by our membership director when appointed.

Insurance: Bike Accident Claims

There have been no new claims since our last meeting.

Action Items

Trailer: This is not a good time to contact BCHD regarding the trailer because they are busy responding to Covid-19 issues. Gary will contact DMV about replacing the lost registration and will obtain other paperwork from Jim so we can sell trailer when the time is right. Steve will provide Gary with information as to why we haven't been able to use it for most of our Youth Safety events.

Changing fiscal year: Matt Peck has informed us of the steps we need to take to accomplish this. Donna indicated she would need help making this change when the time comes. The bylaws also need to be changed if we decide to do this.

Unfinished Business

1. The status of changes required due to Jim's resignation were reviewed and updated. It was decided that the first step will be for Gary to obtain a P.O. Box and then submit an address change at the Post Office. Next he and Donna will set up a time to go to our bank to add Gary as the other signee on our account.

2. Gary will continue working with Jim to get the information we need to change the names and passwords on club accounts that are still in Jim's name.

3. The fact that we have 2 Facebook accounts, one public and one private was discussed. The Board will update who has access to both accounts. Gary will then add a link to the public page directing users to our club website for more information about the club
4. Once the Covid-19 restrictions are lifted, the Club will obtain documents (such as grants, contracts, receipts), photos and any other BCCC related files from Jim.
5. A motion was made, seconded and unanimously passed to cancel our Go to Meeting account, get our refund, and sign up to use Zoom for meetings.
6. The Board decided to let two of our unused domain names with GoDaddy expire, but the club will keep bccclub.com.
7. The most recent draft of the BeachLife contract was reviewed. Once a few formatting changes have been made, Gary will submit it to our contact at BeachLife for approval.
8. After discussion, it was decided to keep instructors' pay rate the same for the time being.
9. The Board previewed a survey Gary prepared regarding the start time of the Bun Ride. A few minor changes were made and it is now ready to be sent out to those who are regular participants.

New Business

1. The Club's response to Jim Hannon's SBBC-BCCC relationship document was reviewed. A motion to accept it as written and send it to Jim was made, seconded and unanimously approved.
2. Gary suggested that we send out certain announcements/information (such as Amazon Smile, Bike Index) to members via Wild Apricot. The Board agreed. Susan suggested that announcements (especially those about Board Meetings) should be placed at the top of the newsletter rather than at the bottom after all the pictures.
3. The 10K Hill Climb Ride has been postponed indefinitely.
4. A discussion of the proposed guidelines for LCIs was postponed. The revised guidelines will be sent to Board members to review.
5. Gary met with Bill Ungar and David Hui to discuss plans for the Adult Education Program. They will put together some information on proposed classes.

Announcements/News

- Peter announced that the new club t-shirts have arrived.

Next Board Meeting:

The next meeting will be on May 14th via ZOOM.

Adjourn Meeting

The meeting adjourned at 8:23 pm.

Submitted:

Susan Callaway, Secretary