

## **BCCC Board Meeting**

Date: February 13,2020

Location: BCHD, Redondo Room

In attendance: Jim Hannon, President (via *Go to Meeting*)  
Gary Parsons, Vice President  
Susan Callaway, Secretary  
Donna Martinez, Treasurer  
Peter Richardson, Member at Large  
Steve Reichlin, Youth Bike Education Director

After roll call and establishment of a quorum, the meeting was called to order by President Jim Hannon at 7:15 pm.

The minutes of the 1/16/2020 Board Meeting were approved via email on 1/20/2019.

### **Treasurer's Report (Donna)**

*Statement of Activity and Financial Position*

Donna reviewed the bills that had been paid this year while waiting for budget to be approved, as well as the sponsor funds received for this year.

### **Membership Status Report**

Peter reported we now have 341 members (5 more than in January) and are at member # 1078.

### **Insurance: Bike Accident Claim**

Gary reported that a claim had been filed and acknowledged for Justin Ladabouche. He also reviewed the Ride Leaders' report and stated that, per our insurance carrier, the term incident rather than accident or crash should be used.

### **Unfinished Business**

#### 1. Budget

- Gary presented a working budget and will reserve a meeting room for a late Feb. or early March budget meeting. Jim made a motion to approve item 1 of a temporary budget so the club would have an interim operating budget. It was not seconded.
- The purchase of a Macbook Air laptop, accessories and backpack was approved via email on January 27<sup>th</sup>.
- Gary made a motion to approve the purchase of Liability and D & O policies which were renewed on 1/29/2020; the motion passed unanimously.

2. Jim presented Beach Live's request for 2 Bike Corrals for their May event and made a request to add additional funds (@ \$250) to the budget to cover the extra costs incurred. The Board approved, so it will be added to this year's budget.

3. All of our sponsors have renewed for 2020. Per Jim, Nancy will be checking with BCHD to see if they will be a sponsor this year.

4. Domain change and email addresses: Mario will be moving our domain to Google. Jim and David Hui both will both need to archive old emails and notify users of a new address.
5. The invitation to the Sunday Feb. 23<sup>rd</sup> Social Hour, sponsored by Trent Turner at Rock & Brews, has been sent out and there has been a very good response.
6. A motion to approve Mike Mosig as Newsletter Director was made, seconded and passed unanimously.
7. Open director positions and possible candidates were discussed. Job descriptions will be developed so we can advertise in the newsletter for:
  - Adult Education Director
  - Social Director
  - Membership Director (This will be advertised after we have filled the other two.)
  - Sponsorship Director (This position does not need to be replaced for a few more months.)
8. MBUSD has signed the agreement for BCCC's Bike and Pedestrian Safety Education Program. After some discussion, a motion to approve it was made and seconded; it passed by a vote of 4-1.
9. The possibility of putting on a 10K Ride as a club event and adding \$275 to the budget was discussed. A motion was made and seconded to support this event if there was enough interest, and it passed.
10. There is no news on the 2021 Office of Traffic Safety Grant application/Redondo Beach Police Department. Jim will be meeting with RB next week and will try to get more information.
11. Setting up a Club Ambassador Program to welcome new L4 & 5 Riders was discussed. The Board requested more details from Jim about how it would work before making a decision.

## **New Business**

1. It's time order 2020 T-shirts (as per sponsorship contract). We should check our inventory and consider design changes before ordering. Peter will follow up on this.
2. Cycling vacations: Jim wants to be sure that club members understand that these vacations are not sponsored by BCCC, and not covered by our insurance. Gary pointed out that the checks are made out to the organizer of the trip, not BCCC, so that entity is the responsible party.

## **Announcements/News**

- Gary mentioned that the Jan. 31<sup>st</sup> *Hands on Tire Changing Clinic* was well attended and that the Feb. 20<sup>th</sup> Clinic on *Bike Maintenance You Can Do at Home* filled within 48 hours.

## **Board Round Table**

Susan reminded Board Members that they need to let her know about additions or changes to the agenda by the deadline stated in her email.

## **Next Board Meeting: TBD**

## **Adjourn Meeting**

The meeting adjourned at 8:53 pm.