

BCCC Board Meeting

Date: December 4, 2018

Location: Online

In attendance: Jim Hannon, President
Gary Parsons, Vice-President
Susan Callaway, Secretary
Donna Martinez, Treasurer
Peter Richardson, Member at Large
Steve Reichlin, Director, Youth Bike Education Program

The meeting was called to order at 6:08 pm by President Jim Hannon.

The minutes of the Board Meeting on November 11, 2018 were approved via email on November 18, 2018.

Treasurer's Report

Donna presented her report, showing that we were slightly over budget year-to-date. The Club is scheduled to receive grant money from RBPB to be spent on helmets and books this year. The Youth Education Budget was discussed. Once we have more complete data, we can decide whether to plan and monitor the Youth Education Budget by the calendar year (our budget cycle) or the school year.

Project and Policy Reports

Ride Start Locations:

Gary provided several reasons for the Board to consider moving the start location for the Sunday ride to Capt. Kidd's, including providing a consistent meeting point for our rides. After discussion, the Board decided to make this change after the first of the year which is when the Friday Bun Ride will begin starting there. The Club will need to keep track of any events that will require a location change (such as Super Bowl Sunday 10K) and notify members.

Donation/Sponsor Considerations:

The club received a donation (via our Wild Apricot website) from a real estate firm. Discussion followed on whether another real estate agent could become a sponsor, since we have other instances where similar businesses are sponsors. Nothing in our by-laws covers this, but it was decided not to let this company become a sponsor. Peter will make changes to the website so businesses cannot become sponsors without going through our Sponsorship Director, Nancy Arsenault.

New and Revised Policies:

1. Children riding with the club

A revised membership policy was proposed to allow children younger than 12 to participate in club rides. Discussion followed on whether this would be a change to the by-laws requiring them to be re-filed with the state. Jim will check with Lori to see if and how we should do this, because she was involved when the Club changed its by-laws in 2015. This proposed change will be considered at next meeting.

2. E-bike policy

A policy regarding which types of e-bikes would be allowed on club rides was presented. Discussion followed. A motion to allow Type 1 bikes on club rides was made, seconded and approved. This information will become part of the proposed club policy document.

3. What constitutes a Club Ride?

This has been discussed before and possible criteria were listed. An "official" description is necessary for insurance purposes. There was no vote at this time because there are other things to consider, such as how detailed will it be. Gary will review the insurance companies guidelines to make sure we use the correct wording when we do write our guidelines. Also, the Board needs more information to decide whether "gravel rides" should be offered as club rides and if so, would they be covered.

4. Board Meetings

At our last meeting, we discussed notifying club members of the agenda and date/time of our next Board Meeting 48 hours in advance. Discussion followed on how detailed the agenda description should be, since that could help members determine if they wanted to attend. Also discussed was if this should be included in our proposed policy document. No vote was taken on this item.

5. Welcome Letter to new members

Board members received a copy of this letter from Peter and it was approved.

6. Modifications to Voting Process

Possible changes to the description of the Club's voting process were brought up. Discussion followed:

- Would this involve a change to the by-laws?
- Would this be part of our proposed policy document?
- Would this need member approval or would Board approval be enough?

This will be considered at the next Board meeting when we have more information from Lori regarding changes to the by-laws.

7. SCI Payment Guidelines

Steve Reichlin sent members a copy of the proposed guidelines.

A motion to approve these guidelines was made, seconded and approved.

It was suggested that this should also be included in the proposed policy document.

Peter will look into adding a section on the Club's home page that would include Club Policy just as there is now a section for the By-Laws.

Youth Safety Education Program

Sponsor decals and other graphics have been added to our trailer. The cost was under budget.

Jim is working with an insurance agent to determine what type and how much insurance we need.

Server Space and Usage

Various methods will now be used to store club documents.

- Dropbox will be used for a few items such as the Youth Master Schedule.
- The Ride Leaders will use Google Docs.
- The Club has purchased WD My Cloud to store and access club governing documents, minutes, videos, etc. Peter will be managing this system and will update Board at the next meeting.

Celebrate the Club Reaching member # 1000

Jim suggested we think about events/activities to celebrate this milestone.

Gary will arrange to take a club photo, and Susan will help write an article for local newspapers.

More information will be coming about an SBBC/BCCClub fundraiser on March 19th.

Board Meeting

The next Board Meeting will be on Tuesday, January 15th.

Round Table

Donna suggested that we have at least some of our Board Meeting in person rather than on line. Other Board members agreed. The Board will plan a schedule for these meetings at the January meeting.

It was also suggested that we remind members to donate hats, sunglasses and/or money to Ernie Guzman's medical mission in Mexico. Peter will send out an email blast before our Holiday Party.

The meeting adjourned at 7:55 pm.

